

SOUTH MILTON PARISH COUNCIL

PRO FORMA BANK RECONCILIATION

Bank reconciliation

Body Name: **South Milton parish Council**

Financial year ending: **31st March 2021**

Prepared by: (Mrs) Katharine Harrod, Clerk and RFO
Date: 12th April 2021

Approved by: Cllr Paul Booker , Chairman of the Parish Council
Date: 3rd May 2021

	£	£
Balance per bank statements as at 31st March 2021		
Current Account (Treasurers)	7,400	
Current Account (Business Instant Access)	9,483	
High Interest Account		
Building Society premium account		
Petty cash float	-	
Total		16,883
Less any unrepresented cheques as at 31st March 2021		- 540
		-
Add any unbanked cash at 31st March 2021		-
Net bank balances as at 31st March 2021		16,343

The net balances reconcile to the Cash Book (receipts and payments account) for the year as follows:

CASH BOOK

Opening balance	16,225	
Add: Receipts in Year	5,084	
Less: Payments in Year	- 4,965	
Closing balance per cash book as at 31st March 2021 (must equal net bank balances above)		16,343
Variance		0