

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 24 th April 2023		Venue & Time: South Milton Village Hall, immediately following the Annual Parish Meeting
Present: Cllr Anne Berryman Cllr Paul Booker (Chairman) Cllr Marion Brice Cllr Graham Collyer Cllr Emma Halmshaw Cllr Graham Jinks Cllr Nick Townsend	In Attendance: Katharine Harrod – Clerk & Minute taker Part Meeting: Dist. Cllr Mark Long Dist. Cllr Judy Pearce Parishioners/Guests Present: 5	Apologies: County Cllr Rufus Gilbert

REF 2022/23 MINUTES

240 PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

- A new Tree Protection Order has been applied to silver birch in willows garden.

DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

1. Photo ID will be required for the May 4th Elections for anyone intending on voting at a polling station. No ID is required for postal votes. If a parishioner does not have the required ID they can either apply for a postal vote or to SHDC for a Voter Authority Certificate. More details can be found at <https://www.southhams.gov.uk/voter-ID>

It takes two minutes to report a problem, please help keep our community beautiful

<https://apps.southhams.gov.uk/webreportit>

Missed Bins, Abandoned Vehicle, Damaged/Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

The meeting convened

241 WELCOME & APOLOGIES:

242 DECLARATIONS OF INTEREST: No declarations of interest were received.

243 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was resolved to approve the minutes of the Parish Council meetings of 27th March 2023 without alteration, they were then signed by the Chairman.

244 CLERKS REPORT:

- a. Burial Ground Wall: Simon Pugh was emailed on 28th March with a request to undertake the works to the wall as per his quote for £350.
- b. 20 is Plenty Signage will be collected shortly.
- c. Elections: South Milton Parish Council will welcome Stephen Harding as a new Councillor effective from 9th May. There remains one further vacancy.
- d. Overgrown Vegetation has been reported at the A381 junction, reference W213618023

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- e. Rockbox Update: A written representation has been sent to South Hams District Council and Devon & Cornwall Police on behalf of both South Milton Parish Council and Thurlestone Parish Council.

Rebecca Barker, the Devon & Cornwall Police Alcohol Licensing Officer has been in touch with South Hams District Council and confirmed that she will be talking to them about the situation.

Karen Proctor, the Principal Environmental Health and Licensing Officer at South Hams District Council has advised the following:

South Hams have had meetings with various representatives within the Council and externally including the owners of the Rockbox with regards to last year's trading and future trading. They have informed us that they are making changes.

There are Permitted Development rights which allows (in law) a mobile operation to remain in situ for 28 days.

The number of Temporary Event Notices (TEN) increased from 16 to 20 during the COVID pandemic and is likely to remain at 20. A single premises can have up to 20 TENs in one year, as long as the total length of the events is not more than 26 days. The Police and Environmental Health are the only Authorities that are able to make representation on a TEN. As the local community are unable to make representation (in law) on a TEN, we are unable to consult on any TEN's applied for. We have been informed that the business may be applying for a Premises Licence where local residents will be able to make representation on the Licensing Objectives. If this happens, there will be public notices in place and you will be informed.

We understand the impact this had on residents last year and we are in regular communications with the owner of the Rockbox to improve the situation going forward. We have programmed in regular monitoring of the sites during operation for this year to collect any evidence of ongoing noise concerns.

245 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

NOTE: When providing a response to applications, the South Milton Neighbourhood Plan will be referenced.

1. FYI: Serving of new tree preservation order The Willows, South Milton.
2. 1084/23/HHO, Mill Mead, South Milton, single storey extension to existing garage 25/5. **SUPPORT.**
3. Neighbourhood Plan Update: Graham Swiss, our South Hams District Council contact has been in contact with Cllr Townsend and the amendment is now moving forward.
4. Dairy Court: There was a meeting with Andy Bond who confirmed the architect is drawing up plans and getting reports for pre planning. There is a broad agreement as to how this will now move forward.

b. South Hams District Council Decisions:

1. 3840/22/FUL, Higher Southdown Farm, (29/12) **No Decision Yet.**
2. 3947/22/TCA, Land at SX 697 429, Webbers, South Milton (11/12) **No Decision Yet.**
3. 4250/22/HHO, Thorntons, South Milton, application for new garden room (9/2) **Conditional Approval.**
4. 4046/22/FUL, Development Site At Sx 698 428, Whitlocksworthy To Sutton Cross (3/3) **No Decision Yet.**

c. Enforcement issues:

Please will all parishioners make a report to SHDC with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported confidentially to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach If you would like to submit a report but do not have access to the website, please contact the Parish Clerk.

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246 BUSINESS TO BE DISCUSSED:

- a. Police & Crime Commissioners Councillor Advocate Scheme. Cllr Jinks.
A Police meeting has been scheduled for mid-May.
Re the recent power cable thefts, there has been a multi-agency operation taking place. Scrap metal dealers in the area have been visited and a large amount of supposed stolen items have been retrieved.
The Police have been undertaking antisocial patrols across the area, mainly in Salcombe and Kingsbridge.
- b. The burial ground shed has been removed by Cllr Booker.
The cemetery seat requires a coat of preservative and the seat on the Church bank requires some maintenance. Cllr Jinks will organise the required maintenance.
- c. Climate & Nature Update. The thermal imaging camera is in near constant use and has been very useful in finding areas within properties that are not as environmentally friendly as they could be. There is another energy workshop May 13th 4.30 covering solar panels, batteries and tariffs,
- d. Parking & Highways Taskforce Update. Signs are ready to go out when required, we anticipate use during the busy half terms & summer holidays. Cllr Townsend will retain the signs until required. A storage location is still required for portable South Milton Parish Council assets.

247 FINANCE & GOVERNANCE:

- a. **Accounts to pay Month 1** – Clerks Salary including HMRC, Monthly bank charge £8, Hall Hire March £20, Jerry’s Garden Services £90
- b. **Governance:**
 1. 2022/23 Audits: The audit documentation has now been issued to Towns and Parishes and the documentation requested by the Internal Auditor has been forwarded.
 2. Annual Governance & Accountability AGAR Part 2 – Certificate of Exemption. With gross income not exceeding £25,000 in the year of account ended 31 March 2023, South Milton Parish Council certified themselves exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. This approved unanimously.
 3. Annual Governance & Accountability, Section 1 – Annual Governance Statement 2022/23 was reviewed, completed, and approved unanimously.
 4. Annual Governance & Accountability. Section 2 – Accounting Statements 2022/23 was reviewed and approved unanimously as being a true record of the 2022/23 accounts.
 5. Policy Review: Draft policies will be forwarded to all councillors for review and approval at the May meeting.

248 MEETING ENDS 19:45 Hrs

249 DATES FOR THE DIARY: 22nd May, 26th Jun, 17th Jul, 25th Sept, 16th Oct, 27th Nov 2023, South Milton Village Hall, 19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 3rd Monday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List

South Milton Parish Councillors

For Information: e-circulation to: Devon County Councillor, South Hams District Council Ward Councillors, National Trust, Riccardo Carrelli, Jenny Brown.