

SOUTH MILTON PARISH COUNCIL

NOTICE OF THE MONTHLY MEETING OF THE PARISH COUNCIL

VENUE: Village Hall, South Milton
DATE: Monday 27th October 2025
TIME: 7.30pm

Councillors, I hereby give you notice that the next Meeting of the Parish Council will be held at South Milton Village Hall at the date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below. Dated this 22nd October 2025

To: All Members of the Council cc: SHDC Ward Councillors & County Cllr Louise Wainwright

BUSINESS TO BE TRANSACTED

1. **Welcome & Apologies:**
2. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
During the Public Open Forum: Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.
After the Public Open Forum: Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
 - **TO RECEIVE REPORTS FROM: DEVON COUNTY COUNCIL & SOUTH HAMS DISTRICT COUNCIL**
3. **TO APPROVE THE MINUTES OF THE PREVIOUS PARISH COUNCIL MEETING.**
4. **TO RECEIVE DECLARATIONS OF INTEREST and ALTERATIONS TO THE REGISTER.**
5. **CLERKS REPORT:** See Appendix A.
 1. **PLANNING, NEIGHBOURHOOD PLAN & ENFORCEMENT –**
 - a. To receive local planning updates: Dairy Site
 2. **BUSINESS TO BE DISCUSSED:**
 - a. Rockbox
 - b. Burial Ground Update
 - c. South West Water Updates
 - d. Resilience Planning including highways issues and flood mitigation.
 - e. Road Warden Update.
 - f. Neighbourhood Plan review update
 - g. Verge at Lane End and road signage update
 - h. Deliberator
3. **FINANCE & GOVERNANCE: Receipts & Payments – Month 7**
 - a) **Accounts to pay:** Clerk Phone Credit £10, Stationary £3.09, Postage £3.60, Audit invoice £165.00 Trading as Parish and Town Auditing Services.

Monthly Payments: Clerks Salary including HMRC, Monthly bank charge £8, Hall Hire £20, Hugo Fox £11.99, SHEPS £120,

Finance: Agree Clerk hourly salary increase and approve hours of work for the Parish Clerk & Responsible Financial Officer and 3 month probation.

Governance: Update email contacts and website to .gov.uk

2025 MEETINGS: 24th Nov, 7.30pm, South Milton Village Hall.

Signed: *Julia Waldron*
Clerk to South Milton Parish Council

Contacts: Chairman: Cllr Paul Booker, paul.booker@hotmail.co.uk
Clerk: (Mrs) Julia Waldron, south.milton@gmail.com