

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 22nd March 2021		Venue & Time: Virtual Meeting, 18.00hrs
Present: Cllr Anne Berryman Cllr Paul Booker Cllr Marion Brice (in the Chair) Cllr Graham Collyer Cllr Graham Jinks Cllr Tim Lewis Cllr Nick Townsend	In Attendance: Katharine Harrod – Clerk & Minute taker Dist. Cllr Mark Long Dist. Cllr Judy Pearce County Cllr Rufus Gilbert Parishioners/Guests Present:	Apologies:

REF 2020/21 MINUTES

058 WELCOME & APOLOGIES

059 **DECLARATIONS OF INTEREST:** No declarations of interest were received.

060 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

The minutes of the Parish Council meeting of February 2021 was agreed without alteration and will be signed at the next available opportunity.

Proposed: Cllr Townsend Seconded: Cllr Berryman and agreed unanimously

061 CLERKS REPORT:

- a. The Minute Book Project: No developments.
 - b. We have received a response from a representative of the owners of the WWII Pillbox to advise that they are taking advice about the matter.
 - c. One of the graves in the cemetery has sunk quite significantly, we have been in touch with the undertakers and Adrian Mundy will visit to see what needs to be done.
 - d. A new top for the water tank is being obtained, Cllr Townsend will be dealing with this.
 - e. A letter will be sent to Bantham Estates to request a cut to the road side hedge along the side of the car park.
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062 **PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):** No issues raised.

063 COUNTY COUNCILLORS REPORT:

- a. Climate change: DCC is a founding and principal partner of the Devon Climate Emergency (DCE) initiative and has signed the Devon Climate Declaration which commits to working collaboratively with partners, which is now starting to be done via a consultation draft interim Devon Carbon Plan.
- b. £1.3M extra has been allocated for 21/22 budget with £600,000.00 for potholes and drainage plus £100,000 for work on maintenance of street furniture and a further £600,000 to top up the £1.5 M given to District Councils emergency fund last summer.
- c. So far this fiscal year, we have used 50% more salt on the highways network totalling 15,000 tons.
- d. Devon Highways budget is £28M which is about £100,000/day to maintain the 12,966km of roads.
- e. DCC has 65 farms totalling 9,555 acres.
- f. I have sent you various Covid and other information since we last met.
- g. I have sent you a night closure programme for Edmeston repairs on A379
- h. Tim has kindly kept me in the loop vis a vis the ongoing unexploded bomb.
- i. The government has approved Plymouth as a freeport subject to a satisfactory business case.
- j. Temporary Traffic Notice, Edmeston to Fancy Cross, Modbury:

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (SALCOMBE ROAD TO HORSECOMBE CROSS, MALBOROUGH) NOTICE 2021

TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

DEVON COUNTY COUNCIL hereby give NOTICE that:

On **THURSDAY 22 APRIL 2021**
for a maximum of 5 days

Anticipated Finish **THURSDAY 22 APRIL 2021**

Between the hours of **09:30** and **15:30**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -
SALCOMBE ROAD TO HORSECOMBE CROSS, MALBOROUGH

The alternative, signed, route for vehicles will be via - SALCOMBE ROAD TO HORSECOMBE CROSS to SALCOMBE ROAD to SALCOMBE ROAD TO ILTON CROSS to BLANKSMILL CROSS TO HORSECOMBE CROSS to SALCOMBE ROAD TO HORSECOMBE CROSS

This temporary restriction is considered necessary to enable -
REPLACE BT POLE

For additional information contact:
USL-ON BEHALF OF OPENREACH
Telephone: **01884 763100**

Cllr Gilbert left the meeting.

PLEASE report all highways issues ONLINE at:

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

If you do not have internet access, please contact the Clerk on 07704 941150

064 DISTRICT COUNCILLORS REPORT:

- a. Council Tax bills have now been issued.
- b. Elections will proceed on May 6th. If you do not want to vote in person please request a postal vote via the SHDC website. In respect of elections no door-to-door canvassing or leaflet drops are allowed.
- c. SHDC are looking for more staff to help with manning polling booths and helping with the count. If anyone would like to be involved please see the SHDC website for full details.
- d. The new recycling service is now being rolled out and vehicles have started to be seen around the parishes. New boxes will be provided one week prior to the service commencing with full instructions as to what can be recycled. District Council operatives are in the process of identifying those narrow streets and other properties where it may not be possible to put out the boxes and will work with parishes to ensure suitable solutions are found. Second homeowners have been advised that this is happening and they have been advised to make arrangements for the boxes to be brought into the property. To date, early indications are that the changeover has been very smooth.
- e. A new summer locality service commences from 1st April, six additional locality officers have been appointed through to the end September 2021, they will provide cover for the area seven days per week. Covid compliance Officers are also still working, there is a proposal to retain these officers until September, one enforcement notice has been issued to a local restaurant (not in this parish).
- f. The census took place on 21st March – this was an online census, anyone who has not yet completed it should do so at the first opportunity.
- g. Public space orders were renewed effective 11th March.
- h. Plymouth will be recognised as a Freeport, one of eight areas across England and the only one in the South West. South Hams and DCC were involved with the bid with SHDC offering Employment Land

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

which will be particularly useful with development of the Freeport. They will now provide outline and detailed business cases. This is very good news for the region and will see increased trade and the creation of employment opportunities.

- i. The recent police meeting advised that 1/3 of fines being issued in Devon by the police have been issued in the South Hams, furthermore, 40% of the second homes being reported have come from the South Hams. All breaches of visitors/second homeowners should be reported to the local police. Noted that there are checks being undertaken at beach car parks as well as stops on the roads, particularly over weekends. Holiday accommodation including second homes is not due to open up until 12th April. If businesses are not operating within the guidelines this should be reported to SHDC.
- j. Business grants continue to be distributed. A business license refund is available, full details are available on the South Hams District Council website.
- k. A request has been made by a parishioner for a sign to be placed by the dog bin located at the top of South Milton Sands steps to advise there is a second bin sited at the Links Road carpark. It was hoped that this would help prevent the problems of overflowing bins as seen in previous years. A sign will be organised by SHDC.
The situation with the dog bins will be regularly reviewed once the season commences, when reports of full bins are received they should be emptied within 24 hours.
- l. A financial package proposing to spend nearly £500k getting the South Hams up and running ready for businesses reopening is due to be approved this week. This includes £50k to be match funded for the five towns in the area to make improvements.
- m. Second homes are closed until 12th April. If business rates are being paid, SHDC are responsible for enforcing this until 12th April. If anyone is aware of any properties that become occupied prior to this date they should be reported to SHDC.

It takes two minutes to report a problem, please help keep our community beautiful

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

065 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

NOTE: When providing a response to applications, the South Milton Neighbourhood Plan will be referenced.

- o 0578/21/HHO & 0579/21/LBC, Webbers, glass garden room replacement. **SMPC Support.**
 - o 0495/21/FUL, Beach House, retrospective formation of takeaway hatch. **SMPC Object.**
 - o 0126/21/TCA, Old School House, various tree works. **SMPC will request withdrawal of the application to enable full discussion with neighbours and resubmission with correct details.**
 - o 0517/21/HHO, Park Cottage, extension & alterations. **SMPC Support.**
- b. **Enforcement issues:** Continue to be dealt with.
Please will all parishioners provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach
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066 BUSINESS TO BE DISCUSSED:

- a) Links Court Parking: Cllr Pearce established that the parking company running the car park put up the wrong notices. These have been taken down pending the proper one going up. There should be no

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

motorhomes/campervans and no overnight stays for anyone as there is no parking between midnight and 5am. Night security guards will patrol to ensure no overnight stays.

Correct information is available on the Bantham Estate website: No overnight parking, maximum stay all day up to midnight. The charges are £1 for 1 hour, £3 for up to 3 hours and £5 all day.

There is also a query about the signage and height of the posts they have been erected on – Cllr Pearce will investigate.

- b) Village Hall Wi-Fi: Cllr Townsend advised the line installation will take place on 9th April. Connection will take place within a fortnight. A localities application will be submitted for £100 from Cllr Pearce's fund.
 - c) Devon Climate Emergency Council Support Network: Parishes across the UK are creating a Climate Emergency Committees to work on ways of reducing carbon footprints, increase litter picking on beaches, arrange tree/wildflower planting etc. Following discussion the Councillors agreed to put this on hold for some months until other groups are better established and they can better benefit from their experiences and learning.
 - d) Meetings: Public Participation, Agenda Items & Resolutions: Prior to the meeting Councillors had been provided with some information regarding the policies and protocols that apply to meetings, no further questions were raised in respect of this.
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067 FINANCE & GOVERNANCE:

- a. The accounts for 2020/21 month 12 were received, shown as year-to-date **Appendix A**. A mandate sheet and transaction record will be signed in respect of the payments at the earliest opportunity:

Accounts to pay – Clerks Salary £245.30

The payments were proposed by Cllr Townsend, seconded by Cllr Jinks and approved unanimously.

MEETING ENDS 20.45 Hrs

DATES FOR THE DIARY: 26th April 2021, **ZOOM, 19.30 hrs.**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 3rd Monday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List

Cllrs Berryman, Booker, Brice, Collyer, Jinks, Lewis, Townsend

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, South Milton Parish Council Notice Board, National Trust, Riccardo Carrelli, Jenny Brown.

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

APPENDIX A: South Milton Parish Council Finance: Month 12

Category	Descriptor	Date	Month No. of Report to Council	ban ked	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							16,224.65
Payment	Jerry's Gardening	25/01/2021	11	Y		- 78.00	16,790.66
Payment	Citizens Advice Donation	25/01/2021	11	Y		- 25.00	16,765.66
Payment	February Clerks Salary	22/02/2021	12	NO		- 196.30	16,569.36
Payment	February HMRC	22/02/2021	12	NO		- 49.00	16,520.36
TOTALS YTD Financial year 2020/21					£ 5,083.39	-£ 4,787.68	£ 16,520.36
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2020/21 month	12	£ 16,520.36
Balance at bank at end :							
	Revenue Accounts						
	Unpresented Items				receipts	5,083.39	
					payments	- 4,787.68	
						£ 295.71	- 0.00
							Variance
ACCOUNTS FOR PAYMENT							
	<u>K Harrod Salary</u>				paid on 31st of each month		-196.30
	<u>HMRC NIC</u>				paid quarterly		-49.00
	Meeting Sub Total						- 245.30
Receipts & PAYMENTS REPORT TO COUNCIL							
MEETING DATE						22/03/2021	
	Prepared By:					<i>K Harrod for South Milton Parish Council</i>	
	Date:					<i>19/03/2021</i>	