

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting.

Date: 23 rd May 2022		Venue & Time: South Milton Village Hall, 19.30hrs
Present: Cllr Anne Berryman Cllr Graham Collyer Cllr Marion Brice Cllr Paul Booker (in the Chair) Cllr Graham Jinks Cllr Nick Townsend	In Attendance: Katharine Harrod – Clerk & Minute taker Dist. Cllr Mark Long County Cllr Rufus Gilbert Parishioners/Guests Present: 2	Apologies: Dist. Cllr Judy Pearce

REF 2022/23 MINUTES

156 WELCOME & APOLOGIES

157 ELECTION OF CHAIRMAN

This being the AGM of the Parish Council, District Cllr Mark Long taking the Chair whilst the 2022/23 Chair of the Parish Council was elected. Cllr Booker was proposed as Chairman by Cllr Townsend, seconded by Cllr Brice and voted through unanimously. Cllr Booker took the Chair

158 ELECTION OF VICE CHAIRMAN

The Chair then called for nominations for Vice Chairman. Cllr Collyer proposed Cllr Townsend; this was seconded by Cllr Booker and again approved by all.

159 ACCEPTANCE OF OFFICE & ADHERENCE TO THE CODE OF CONDUCT

Cllr Booker signed his acceptance of Office as Chair of the Parish Council for the 2022/23 year. All Councillors again undertook to abide by South Milton Parish Councils' Code of Conduct.

160 APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES

The mandate of the Clerk as Responsible Financial Officer for the Council was renewed after a proposal by Cllr Townsend, seconded by Cllr Collyer and voted unanimously. This gave the mandate solely to Mrs Katharine Harrod. The Chairman outlined the following roles/liasons/leads on outside bodies and asked whether those concerned were content to continue. Proposed by Cllr Townsend and seconded by Cllr Collyer

- Police & N/Watch Liaison - Cllr Jinks
- Feoffees - Cllr Brice
- Tree Warden - Riccardo Carrelli
- Footpaths - Allocated between the Councillors.
- Emergency Planning Officer- Clerk
- Flood Planning Officer - Cllr Townsend
- Village Hall - Cllr Berryman
- Neighbourhood Plan - Cllr Townsend
- Snow Wardens - Cllr Collyer
- Burial Ground - Cllr Brice
- GDPR Officer - Clerk
- Defibrillator Reports - Kate Ladd

161 DECLARATIONS OF INTEREST: No declarations of interest were received.

162 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

It was resolved to approve the minutes of the Parish Council meetings of 25th April without alteration, they were then signed by the Chairman.

163 CLERKS REPORT:

- a. Bench order: No benches have been received, this will be followed up.

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- b. Lane End foliage & flooding: A contractor has been found and will undertake the works as soon as possible.
- c. Signage for Trutes/Rose Cottage & 4 Shute Cottages: Cllr Gilbert has kindly agreed to pay for the required signage, we await confirmation of size and exact wording for the sign, the order will be placed once received.
- d. ICO Subscription, this has now been put in place.
- e. Road Closure Updates:

We have been made aware that there are plans to resurface a section of the A381 south of Churchstow, overnight from 7pm on 8th June until 7am the following morning. The section of road affected will be between Bantham Cross and Elston Cross. To enable the work to be safely carried out, the contractor will be closing the road during this time. During the closure a signed diversion will be in place.

ROAD TRAFFIC REGULATION ACT 1984

SECTION 16A

THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (QUEENS PLATINUM JUBILEE STREET PARTY, THURLESTONE) ORDER 2022

TEMPORARY PROHIBITION OF THROUGH TRAFFIC

NOTICE is hereby given that Devon County Council has made the above titled order.

On **SUNDAY 5 JUNE 2022**
for a maximum of 1 day
Anticipated Finish **SUNDAY 5 JUNE 2022**

Between the hours of 10:00 and 22:00

No person shall cause or permit any vehicle to proceed on the sections of Affected Roads except for access to land or premises on or adjacent to those lengths of roads.

Roads affected –
EDDYSTONE ROAD TO KERSE CROSS FROM A POINT OUTSIDE THE THURLESTONE HOTEL TO A POINT OUTSIDE THE POST OFFICE AND STORE, THURLESTONE

The alternative, signed, route for vehicles will be via -
EDDYSTONE ROAD TO ILBERT ROAD, ILBERT ROAD TO WHITLOCKSWORTHY CROSS, WHITLOCKSWORTHY TO MIDDLE PARK, WHITLOCKSWORTHY TO SUTTON CROSS, BACKSHAY PARK, ROAD FROM A381 TO SUTTON CROSS, A381, HUXTON CROSS TO B3197, WHITLEY CROSS TO HUXTON CROSS, KERSE CROSS TO WHITLEY CROSS AND VICE VERSA

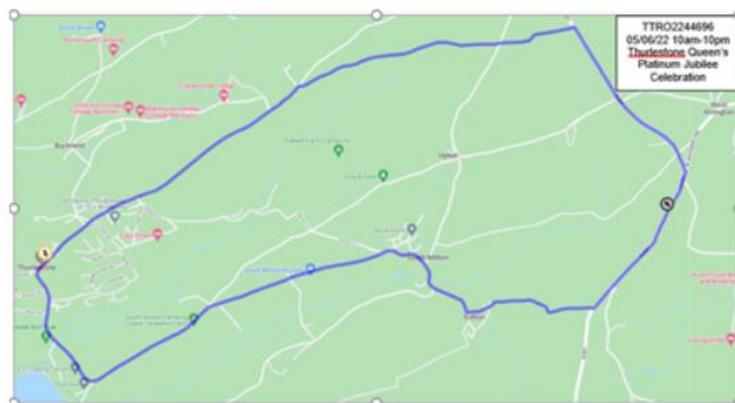
This temporary restriction is considered necessary to enable -
QUEENS PLATINUM JUBILEE STREET PARTY

For additional information contact:
THURLESTONE PARISH COUNCIL
Telephone: 01548 560564

Dated: SUNDAY 29 MAY 2022

Meg Booth
Chief Officer of Highways, Infrastructure
Development & Waste
Devon Highways
Devon County Council
County Hall
Exeter
EX2 4QD

Ref: TTRO2244896



- f. 20mph Signage: Thank you to the children of Thurlestone School who provided so much choice for the Councillors, it was a tough decision but the two signs shown below have been chosen by the Councillors and will be made into full sized signs to erect in the parish.



164 PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

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DEVON COUNTY COUNCIL:

Cllr Rufus Gilbert, Email: Rufus.Gilbert@devon.gov.uk

UKRANIAN GUESTS

- 1) 1,048 guests to sponsors in Devon, over half of those now have a visa
- 2) 142 have already arrived guests have already arrived.
- 3) There are 435 sponsors in total.
- 4) 422 DBS disclosure barring checks have been conducted – out of those 11 have been rejected.
- 5) 70% of sponsors homes have been checked.
- 6) £350 per calendar month is given to sponsors, guests receive £200 per person per calendar month.
- 7) 400 Hong Kong nationals also in Exeter to be housed
- 8) Various other refugees also need to be housed in the county.

REPORT IT:

Members of the public are requested to report all Highways issues through the Highways Website, enabling faster assessment of problem areas which can then be added to the repair/maintenance schedules. You can report potholes, overgrown vegetation, defective signs/lighting and much more.

<https://www.devon.gov.uk/roadsandtransport/report-a-problem/>

DISTRICT COUNCILLOR REPORTS:

Email Cllr Judy Pearce: cllr.judy.pearce@southhams.gov.uk

Email Cllr Mark Long: cllr.mark.long@southhams.gov.uk

- a. Homes for Ukraine: SHDC have been undertaking accommodation checks, 1,264 3-year visa applications have been made for Devon with 160 in the South Hams, 140 of which have been issued. There are 61 properties in the South Hams that have been matched with 184 guests (98 adults/86 children), 75 guests having already arrived. Monies are available to the guests, this is being dealt with by the District Council team. Some fall-back placements are also being arranged in the event that there is a breakdown of relationship between the guests and their hosts. SHDC are only dealing with premises inspections prior to guests arriving. A dedicated email address is being given to all guests and property owners.
- b. 92% of the Council Tax rebates of £150 (for those paying on direct debit) have already been paid out to those living in Band A-E properties. 75% of people pay by direct debit. For those who do not pay directly please contact SHDC and complete their form to enable the payment to be processed. Please be aware that scam calls have been made to try and obtain personal details, SHDC would never contact any parishioners to request bank or personal details. If you receive such a call, please do not provide any information.
- c. Garden waste service (brown bins) are not being collected, this continue to be due to staffing issues and a reliance on agency staff. If bins are not collected, please report it online to South Hams District Council.
- d. UK Shared Prosperity Fund: SHDC have been awarded £1.06m, with the county as a whole receiving in the region of £10m. Monies will be spent jointly on projects to ensure more value for money. Plans for expenditure will be submitted by 1st August, projects approved will be funded over a three-year period. The funding received is based on levelling up, other areas that score higher than our area have received significantly more money, the formula is being queried with the government.
- e. The St Ann's Chapel affordable housing site has now had the turf cut. There will be 8 affordable houses which will be financed via 3 open market houses, there are also two service plots for the landowner.
- f. The Devon County Deal is still progressing but there are some unforeseen hitches with the legislation – we await further news.

It takes two minutes to report a problem, please help keep our community beautiful

<https://apps.southhams.gov.uk/webreportit>

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Missed Bins, Abandoned Vehicle, Damaged/Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

165 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

NOTE: When providing a response to applications, the South Milton Neighbourhood Plan will be referenced.

1. Neighbourhood Plan update including Principal Residence Policy: It was resolved to ask John Slater to be the examiner for the modification.

b. **Decisions:**

- 0889/22/TPO, Brook House, South Milton, Crown height reduction. **SHDC No Decision Yet.**
- 1101/22/CLP, The Willows, replacement extension. **Certificate of Lawfulness Refused.**
- 4178/21/FUL, Wakeham Farm, Demolition & Replacement with 4 dwellings. **SHDC Conditional Approval.**
- 4194/21/VAR, The Old Chapel, Variation of Condition 4. **SHDC No Decision Yet.**
- 3748/21/FUL, South Milton Nursery & Flower Farm. **SHDC No Decision Yet.**
- 4223/21/FUL, School House, South Milton, Proposed change of use to dwelling. **SHDC No Decision Yet.**

c. **Enforcement issues:**

Please will all parishioners make a report to SHDC with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported confidentially to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach If you would like to submit a report but do not have access to the website, please contact the Parish Clerk.

166 BUSINESS TO BE DISCUSSED:

- a) Parish Newsletter: It was resolved to accept the annual cost of printing for the parish newsletter. This amounts to approximately £300 per annum. 120 copies are currently printed for each edition, the number of copies could be reduced if residents accept their copy via email, this will be highlighted in the next edition.
- b) Village Sign in Milton Lane: DCC have provided a copy of the original artwork, a new sign of the same specifications will be ordered. Once the new sign has been received/erected Cllr Booker will speak with the local landowner to request care is taken when cutting the overgrowth.
- c) Platinum Jubilee: Thursday evening will see a pub night with lasagne, salad and puddings, there will be a charge of £5 per head, a beacon will be lit at 9.15pm.
- The church are having an all-inclusive service on the Sunday morning, Cllr Brice will be saying a few words on behalf of the Parish Council.
- A Jubilee Picnic is taking place on 5th June at Brook House Garden from noon onwards, bring your own picnic, there will be an open bar, competitions and family games. Please note: No dogs will be allowed on 5th June.
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167 FINANCE & GOVERNANCE:

- a. **Appendix A. Accounts to pay Month 2** – Clerks Salary including HMRC, Burial Ground Maintenance £60, Monthly bank charge £10, Hall Hire Mar, Apr & May £30, Post Office Stamps £12.85. **It was unanimously resolved to accept the payment schedule.** A mandate sheet and transaction records were produced and signed in respect of the above payments:
- b. **Governance:**
- Internal Audit: It was resolved to renew the contract with the Internal Auditor for the 2022/23 period.
 - External Audit: The exemption documentation will be submitted by month end.
 - Insurance: Zurich have offered an annual premium of £169.66, it was resolved to accept this renewal figure.
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168 MEETING ENDS 20.17 Hrs

Items for next agenda:

- List of reserved funds
- Clarification of the reason for the red spray by Hillingsdown signs.

169 DATES FOR THE DIARY: 27th Jun, 18th Jul, 26th Sept, 17th Oct, 28th Nov, South Milton Village Hall, 19.30 hrs.

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 3rd Monday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List

Cllrs Berryman, Booker, Brice, Collyer, Jinks, Lewis, Townsend

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, South Milton Parish Council Notice Board, National Trust, Riccardo Carrelli, Jenny Brown.

APPENDIX A: South Milton Parish Council Finance: Month 1&2

Category	Descriptor	Date	Month No. of Report to Council	ban ked	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							17,122.47
Receipt	SHDC First Tranche Precept	14/04/2022	1	Y	3,418.00		20,540.47
Payment	Monthly bank charge	21/04/2022	1	Y	-	8.00	20,532.47
Receipt	Burial Ground Payment Received Makepeace	22/04/2022	1	Y	350.00		20,882.47
Payment	NamesCo Domain Rnl via K Harrod	28/04/2022	1	Y	-	20.39	20,862.08
Payment	DALC Subscription	28/04/2022	1	Y	-	88.18	20,773.90
Payment	SLCC Subscription % payment to SHPC	28/04/2022	1	Y	-	32.25	20,741.65
Payment	SHDC PAYE	28/04/2022	1	Y	-	120.00	20,621.65
Payment	April Wages	28/04/2022	1	Y	-	199.62	20,422.03
TOTALS YTD Financial year 2022/23							£ 3,768.00 -£ 468.44 £ 20,422.03
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2022/23 month	1 & 2	£ 20,422.03
Balance at bank at end :							
					receipts	3,768.00	
					payments	- 468.44	
						£ 3,299.56	-
ACCOUNTS FOR PAYMENT							Variance
					Clerk Salary (& HMRC) paid on 30th of each month		-249.42
					HSBC Monthly Bank Charge	-	10.00
					Post Office Stamps	-	12.85
					S.Milton Village Hall Mar/Apr/M	-	30.00
					Jeremy Bell Cemetery Hours	-	60.00
Meeting Sub Total							- 362.27
Receipts & PAYMENTS REPORT TO COUNCIL							
MEETING DATE					23/05/2022		
Prepared By:					K Harrod for South Milton Parish Council		
Date:					18/05/2022		