

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 23rd November 2020		Venue & Time: Virtual Meeting, 19.30hrs
Present: Cllr Anne Berryman Cllr Paul Booker (in the chair) Cllr Marion Brice Cllr Graham Collyer Cllr Graham Jinks Cllr Tim Lewis Cllr Nick Townsend	In Attendance: Katharine Harrod – Clerk & Minute taker Dist. Cllr Mark Long Dist. Cllr Judy Pearce County Cllr Rufus Gilbert Parishioners/Guests Present: 0	Apologies:

REF 2020/21 MINUTES

023 WELCOME & APOLOGIES

024 **DECLARATIONS OF INTEREST:** No declarations of interest were received.

025 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

The minutes of the Parish Council meeting of 26th October 2020 were agreed without alteration and will be signed at the next available opportunity.

Proposed: Cllr Jinks Seconded: Cllr Booker and agreed unanimously

026 CLERKS REPORT:

- The statement of compliance on the website has been updated and the new version uploaded.
- Minute Book project deferred to January meeting.
- The Planning Tracker is working again.
- Emergency Plan & Flood Plan – the flood plan has been updated by Cllr Towns and uploaded to the website. The Emergency Plan is being finalised.
- The Mobile Library will be sited at Backshay Close between 2.15 – 3pm on Wednesdays during week one of their published schedule. Full details via this link www.devonlibraries.org.uk/web/arena/mobilelibraries

027 **PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):** No parishioners present.

028 POLICE BUSINESS & CONTACTS

We would like to remind residents that there are many ways to contact their local police

- EMERGENCY CALLS 999.
- NON-EMERGENCY TELEPHONE 101
- SIGN UP TO DEVON & CORNWALL ALERT HERE: <https://alerts.dc.police.uk/Join>
- INFORMATION SITE HERE: <https://www.devon-cornwall.police.uk/askned>
- RESEARCH LOCAL CRIME FIGURES HERE: www.police.uk

029 COUNTY COUNCILLORS REPORT:

- A 379 Edmeston traffic lights on A379. Work to start on January 11th
- I have sent various Covid – 19 information which I hope Councillors have found helpful
- I have recently sent information on Avian bird flu and various general funding streams available.
- Recycling Centres are to remain open through this latest lockdown.
- Ash die back is proving far more costly than first thought.
- Fiscal year 2021/22 is to be very challenging after pandemic costs of 2020.

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

- g. Covid19 information – Exeter/East Devon/North Devon worst affected areas. Hospital projections were looking at occupancy of 15-17% in December which would impact on non-Covid patients but they are now hopeful that admissions are reducing.
- h. Plymouth & Torbay may be included as to how we're treated post 2nd December – this will negatively impact the tier the area is allocated to.
- i. There are currently 2,500 schoolchildren in isolation.
- j. The Council has managed to operate very effectively from home during the pandemic and will continue to do so as long as required.

PLEASE report all highways issues ONLINE at:

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

If you do not have internet access, please contact the Clerk on 07704 941150

030 DISTRICT COUNCILLORS REPORT:

- a. We are hoping that post lockdown the area will be in tier one, however, there are certain areas, including Plymouth and Torbay which may push us into tier two as per the District Council report.
- b. The Kingsbridge Leisure Centre will be ready to open on 3rd December.
- c. The rules regarding hospitality will continue to depend on which tier the area is in.
- d. Local Restriction Support Grant – this is a grant for premises who are business rated and have been told that they have to close. Parish Councils and Village Halls can apply. Over 1,000 applications have been received which does include a number of applicants who are second homeowners. If you are not business rated there is an Additional Restriction Grant (based on need) that may be available, full details will be available shortly once the final terms have been agreed. SHDC are now in charge of distributing the Track & Trace payments of £500, they also have a discretionary fund. There will be a small number of vulnerable people who are shielding, if anyone needs help please contact the local support network or via South Hams District Council.
- e. There is due to be a Census on 21st March 2021.
- f. The Council is forming a Climate Change Community Board with approximately 20 people from around the area involved. There is one person from the parish who has been asked to take part.
- g. As with DCC, SHDC have also operated very effectively, mostly from home. The evidence is that productivity has increased and sickness has reduced. The localities officers were able to spend a lot of time in the communities talking to residents and arranging for immediate issues to be dealt with. Five Covid19 officers have been hired for a 6m period with an element of their role being to ensure that businesses have support and are Covid19 compliant.
- h. No news is available regarding potential locations at which the anticipated Covid19 vaccination will be distributed from.
- i. The waste collection is improving, however, if anyone does have a problem please report it via the below link. Please also advise the clerk who will bring it to the attention of the Ward Councillors.

It takes two minutes to report a problem, please help keep our community beautiful

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

031 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

NOTE: When providing a response to applications, the South Milton Neighbourhood Plan will be referenced.

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

1. **3527/20/ARC Skerries, South Milton**, Approval of details reserved by Condition 6 of 3230/17/FUL – **SMPC Support**
 2. **The Barns at Wakeham Farm, South Milton, TQ7 3JQ** – Councillors are due to receive an update on Wednesday 25th November at 11am.
- b. **Enforcement issues:** Continue to be dealt with.
Please will all parishioners provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach
-

032 BUSINESS TO BE DISCUSSED:

a) Temporary Traffic Restriction:

DEVON COUNTY COUNCIL hereby give **NOTICE** that:

From **WEDNESDAY 2 DECEMBER 2020**
for a maximum of 5 days

Anticipated Finish **FRIDAY 4 DECEMBER 2020**

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -
UPTON CROSS TO HEDDESWELL CROSS, KINGSBRIDGE

The alternative, signed, route for vehicles will be via -
HEDESWELL CROSS, A381, PIERS COTTAGE, HUXTON CROSS, UPTON CROSS

This temporary restriction is considered necessary to enable -
DEVON HIGHWAYS - PATCHING

For additional information contact:

SKANSKA
Telephone: **03301052660**

DEVON COUNTY COUNCIL hereby give **NOTICE** that:

From **MONDAY 7 DECEMBER 2020**
for a maximum of 5 days

Until **TUESDAY 8 DECEMBER 2020** (both dates inclusive)

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -
UPTON CROSS TO HEDDESWELL CROSS, KINGSBRIDGE

The alternative, signed, route for vehicles will be via -
HEDESWELL CROSS, A381, PIERS COTTAGE, HUXTON CROSS, UPTON CROSS

This temporary restriction is considered necessary to enable -
DEVON HIGHWAYS - PATCHING

For additional information contact:

SKANSKA
Telephone: **03301052660**

- b) Citizens Advice Bureau, Donation Request: Prior to the meeting Councillors had been provided with the annual report and a donation request. A proposal was made to provide a donation of £25 in recognition of the work they undertake in the parish.

Proposed Cllr Collyer Seconded Cllr Booker Approved unanimously.

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

033 FINANCE & GOVERNANCE:

- a. The accounts for 2020/21 month 8 were received, shown as year to date **Appendix A**. A mandate sheet and transaction record will be signed in respect of the payments at our next actual meeting:

Accounts to pay – Clerks Salary £245.30, Jerry’s Garden Services £84.00

The payments were proposed by Cllr Booker and seconded by Cllr Jinks and approved unanimously.

Governance:

- a) Budget Review Document: Prior to the meeting a document detailing income/expenditure for 2020/21 and anticipated income/expenditure for 2021/22 had been provided to the Councillors. When the updated precept data is received this will be formatted accordingly to show a range of precept options for consideration.

MEETING ENDS **20.31** Hrs

DATES FOR THE DIARY: 25th January 2021, **ZOOM, 19.30 hrs.**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 3rd Monday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List

Cllrs Berryman, Booker, Brice, Collyer, Jinks, Lewis, Townsend

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, South Milton Parish Council Notice Board, National Trust.

APPENDIX A: South Milton Parish Council Finance: Month 8

Category	Descriptor	Date	Month No. of Report to Council	ban ked	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							16,224.65
Payment	September HMRC	30/09/2020	7	NO		- 49.00	15,985.58
Receipt	Gross Interest to 3rd September 2020	04/09/2020	7	Y		0.24	15,985.82
Payment	October Clerks Salary	30/10/2020	7	Y		- 196.30	15,789.52
Payment	October HMRC	30/10/2020	7	NO		- 49.00	15,740.52
Receipt	SHDC Precept Second Tranche	17/09/2020	7	Y	2,216.50		17,957.02
Payment	Fear of Mice - Website	26/10/2020	8	NO		- 250.00	17,707.02
Payment	RBL Poppy Appeal	26/10/2020	8	NO		- 18.50	17,688.52
							17,688.52
TOTALS YTD Financial year 2020/21					£ 5,083.15	-£ 3,619.28	£ 17,688.52
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2020/21 month	7	£ 17,688.52
Balance at bank at end :							
Revenue Accounts						receipts	5,083.15
Unpresented Items						payments	- 3,619.28
						£ 1,463.87	- 0.00
							Variance
ACCOUNTS FOR PAYMENT							
<u>K Harrod Salary</u>					paid by direct transfer on 31st of each month		245.30
<u>HMRC NIC</u>					paid quarterly		inc in above
Jerry's Garden Service							84.00
Meeting Sub Total							84.00
Receipts & PAYMENTS REPORT TO COUNCIL							
MEETING DATE					23/11/2020		
Prepared By:					K Harrod for South Milton Parish Council		
Date:					23/11/2020		