

# SOUTH MILTON PARISH COUNCIL

## Minutes of Parish Council Meeting;

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<b>Date: 22<sup>nd</sup> February 2021</b>		<b>Venue &amp; Time: Virtual Meeting, 19.30hrs</b>
<b>Present:</b> Cllr Anne Berryman Cllr Paul Booker Cllr Marion Brice (in the Chair) Cllr Graham Collyer Cllr Graham Jinks Cllr Tim Lewis Cllr Nick Townsend	<b>In Attendance:</b> Katharine Harrod – Clerk & Minute taker Dist. Cllr Mark Long Dist. Cllr Judy Pearce County Cllr Rufus Gilbert  Parishioners/Guests Present: 2	<b>Apologies:</b>

### REF 2020/21 MINUTES

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#### 048 WELCOME & APOLOGIES

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049 **DECLARATIONS OF INTEREST:** No declarations of interest were received.

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#### 050 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

The minutes of the Parish Council meetings of 25<sup>th</sup> January were agreed without alteration and will be signed at the next available opportunity.

Proposed: Cllr Booker Seconded: Cllr Collyer and agreed unanimously

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#### 051 CLERKS REPORT:

- a. Website updates continue to take place as required to meet with transparency rules.
- b. The Minute Book Project: We are currently awaiting quotations to be provided.
- c. We have been advised of a WWII Pillbox that is now partly protruding from the cliff above the Thurlestone Golf Club beach. The owners have been contacted and there is already a warning sign in place. In addition to this, we have been receiving reports of other areas of unstable cliffs, around the area, please take care while out walking.
- d. Further to our donation of £25, Citizens Advice have sent us an email thanking us for our continued support.

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#### 052 PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

- a. Cllr Lewis has been contacted by parishioners regarding second homeowners visiting the area. Cllr Collyer advised that the next newsletter covers this topic.
- b. A number of branches are down near the walkway up the wooden steps to the back beach road, Cllr Townsend and Collyer will attend and deal with any problems.

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#### 053 COUNTY COUNCILLORS REPORT:

- a. Links Court Double Yellows: Due to problems with mud and debris on the road the contractor had been unable to proceed with the works. The order, including additional road cleaning, has now been resubmitted and we anticipate the works being completed by Easter.
- b. Potholes as advised at the January Meeting are due to be repaired by 25<sup>th</sup> February, weather permitting (ref W211386149).
- c. The pooling at Lane End will be reported by Cllr Lewis who will then forward the W-reference to Cllr Gilbert and the Highways team.
- d. **DCC Finances:**  
DCC Council tax share now makes up 80% of its income.  
DCC employees 2010/11 = 6,600 & in 2020 = 4500 increasing a little for Covid

# SOUTH MILTON PARISH COUNCIL

## Minutes of Parish Council Meeting;

---

Covid funding from Govt = £80 Million which basically covers DCC Covid expenditure.

Budget for DCC 2020/21 = £541M with Adult social care £260M and children's services £146M

Budget proposed for DCC 2021/22 = £578M = £11M/week or £1.5M/day

DCC earmarked reserves = £120M (March 2020) being in middle of UK upper tier authorities.

- e. **Recycling depot privately registered vehicles** (now) permitted free of charge & without a permit: Cars, Pickups, Camper vans fully fitted, Minibuses fully fitted, People carriers, Hired vans to a private household, Motability type vans/vehicles.  
Any privately registered panel van will require a permit giving up to twelve visits a year free of charge. You can apply online.
- f. Covid related information including vaccination information and a weekly DCC video link continues to be forwarded.
- g. Elections: Police commissioner and County Council elections are now set for May 6th Further information will be published. Anyone feeling comfortable going to a supermarket or post office should feel confident to attend a polling station in May.
- h. A 379 Edmeston road works have started with some night closures from 19.00 hours.
- i. Road Repairs: After so much rain and Covid-19 staff safety/absenteeism please be aware that work schedules may be delayed. Repairing potholes full of water or ice is not best practice and leads to complaints.
- j. The volume of traffic on the roads since lockdown (comparison to January pre first lockdown) has reduced by the following: 46% less cars, 26% less light goods, 4% less heavy goods vehicles on the roads.

**Cllr Gilbert left the meeting.**

**PLEASE report all highways issues ONLINE at:**

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

**If you do not have internet access, please contact the Clerk on 07704 941150**

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### 054 DISTRICT COUNCILLORS REPORT:

- a. The SHDC budget (which is balanced) has been passed. This includes the hiring of four new seasonal Locality Officers who, between them, will be working seven days a week between 6am – 8pm. They will help reduce issues with bins, litter, dogs, public toilets etc. They can take enforcement action via the issuing of fines if necessary. They will be able to be clearly identified and will also have body cameras.
- b. All breaches of visitors/second homeowners should be reported to the local police. Noted that there are checks being undertaken at beach car parks as well as stops on the roads, particularly over weekends. Holiday accommodation including second homes is not due to open up until 12<sup>th</sup> April.
- c. In respect of elections no door to door canvassing or leaflet drops are allowed.  
SHDC are looking to hire more people to help with manning poll booths, full information is available on the website. Following the election, SHDC will be working on a skeleton staff with other staff all working on vote counts and associated work.
- d. SHDC have donated their used technology to four local secondary schools, this will help 31 children who currently don't have adequate technology
- e. There is a new Team Devon initiative called Explore from Your Door – encouraging people to walk and not use their car.
- f. The new grant system will advise past applicants which grants they can now apply for. Regulations have also changed on certain grants to make them easier to obtain. Since 5<sup>th</sup> Nov £9.5m has been paid out in grants with more grants being processed daily. Parishioners and business owners are encouraged to revisit the site. If a previous applicant (from November onwards) logs on and inputs

# SOUTH MILTON PARISH COUNCIL

## Minutes of Parish Council Meeting;

---

their unique reference number the system will advise which grants they are now eligible for. All applications must be made by end March with payments being made by end April.

- g. The new recycling vehicles have started to be seen around the parishes. A letter has been issued on 22<sup>nd</sup> February providing full information about the new system. New boxes will be provided one week prior to the service commencing with full instructions as to what can be recycled. The rollout of the new service will begin in March.
- h. The Government are now consulting on the New Homes Bonus, this is unlikely to affect the parish but may have an impact on SHDC.
- i. Cllr Pearce confirmed that SHDC currently have a land supply of 6.4 years for the building of new housing.

**It takes two minutes to report a problem, please help keep our community beautiful**

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

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### 055 PLANNING:

- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

**NOTE: When providing a response to applications, the South Milton Neighbourhood Plan will be referenced.**

4265/20/FUL: An email had been received from SHDC seeking clarification of the Council's decision on the planning application as it would not be time limited to 2021. It was felt imperative that the Council clearly reiterate to SHDC that first and foremost there is no support for this proposal and they object to the application as it is clearly contrary to policies within the Neighbourhood Plan. However, it was agreed in the January meeting that for a period of one year only there was overriding justification to approve the temporary pop up.

The Councillors recorded their disappointment that the temporary pop-up could not be approved for 2021 only, to offset the severe impact Covid has had on local businesses.

The Clerk will reply to SHDC to confirm that the Council objects to the application.

**Cllr Pearce Left the meeting.**

- b. **Enforcement issues:** Continue to be dealt with. Please will all parishioners provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via [www.southhams.gov.uk/article/3043/Report-a-Planning-Breach](http://www.southhams.gov.uk/article/3043/Report-a-Planning-Breach)
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### 056 BUSINESS TO BE DISCUSSED:

- a) Review of Burial Ground Fees: Prior to the meeting a comparison of local fees had been collated and provided to Councillors. Following review it was agreed to maintain the charges at current levels for a period of twelve months.  
**Proposed Cllr Berryman, seconded Cllr Collyer, approved unanimously.**
- b) Tree Warden Vacancy: The Parish Tree Warden has recently stood down, we would like to thank Mrs Rixon for her support. Mr Riccardo Carrelli attended the meeting and confirmed his interest in the role. It was proposed that Mr Riccardo Carrelli be accepted as the new Tree Warden.  
**Proposed Cllr Brice, seconded Cllr Collyer, approved unanimously.**
- c) Information only: For those houses that missed out on the fibre broadband upgrade a few years ago, BT are exploring the possibility of upgrading the service with full fibre, using the government grant that is available. BT have said there were 18 houses in and around Horswell that could be upgraded. Cllr Booker is looking to identify these properties. If you haven't received a letter or have lost it, then please register your interest on [bt.com/uso](http://bt.com/uso) or call them on 0800 0289269. There is no obligation to go ahead at this stage.

# SOUTH MILTON PARISH COUNCIL

## Minutes of Parish Council Meeting;

---

There may be an additional cost over and above the grant but the initial estimate received for the 18 houses was £10-15,000 in total so it should be minimal. The more people that take up the offer the more government grant that can be used. Cllr Booker has been investigating the options, for more information please contact Cllr Booker or BT.

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### 057 FINANCE & GOVERNANCE:

- a. The accounts for 2020/21 month 11 were received, shown as year-to-date **Appendix A**. A mandate sheet and transaction record will be signed in respect of the payments at the earliest opportunity:

**Accounts to pay** – Clerks Salary £245.30

The payments were proposed by Cllr Jinks, seconded by Cllr Booker and approved unanimously.

b. **Governance:**

- **Precept Submission:** At the January meeting, the Council concluded that they needed to increase the precept by 5% to £4,557 so the average household will pay £18.38 per year (i.e.: £0.35p per week). This information has now been submitted to South Hams District Council.
  - **Online Banking:** This has yet to be finalised.
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MEETING ENDS **20.45** Hrs

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**DATES FOR THE DIARY:** 22<sup>nd</sup> March 2021, **ZOOM, 19.30 hrs.**

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Signed as a true record: \_\_\_\_\_

Print Name & Date: \_\_\_\_\_

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 3<sup>rd</sup> Monday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

**Distribution List**

Cllrs Berryman, Booker, Brice, Collyer, Jinks, Lewis, Townsend

**For Information: e-circulation to:** County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, South Milton Parish Council Notice Board, National Trust, Riccardo Carrelli, Jenny Brown.

# SOUTH MILTON PARISH COUNCIL

## Minutes of Parish Council Meeting;

### APPENDIX A: South Milton Parish Council Finance: Month 11

Category	Descriptor	Date	Month No. of Report to Council	ban ked	Paid In	Paid Out	Cash Book Balance
<b>Cash Book Balance b/f from last financial year</b>							<b>16,224.65</b>
Payment	December Clerks Salary	30/12/2020	10	Y		- 196.30	17,162.92
Payment	December HMRC	30/12/2020	10	NO		- 49.20	17,113.72
Receipt	Gross Interest to 3rd December 2020	04/12/2020	10	Y	0.24		17,113.96
Payment	January Clerks Salary	30/01/2021	11	Y		- 196.30	16,917.66
Payment	January HMRC	30/01/2021	11	NO		- 49.00	16,868.66
Payment	Jerry's Gardening	25/01/2021	11	NO		- 78.00	16,790.66
Payment	Citizens Advice Donation	25/01/2021	11	NO		- 25.00	16,765.66
<b>TOTALS YTD Financial year 2020/21</b>					<b>£ 5,083.39</b>	<b>-£ 4,542.38</b>	<b>£ 16,765.66</b>
<b>RECONCILIATION CASH BOOK TO BANK</b>							<b>£</b>
Cash book balance b/d					<b>FY 2020/21 month</b>	<b>11</b>	<b>£ 16,765.66</b>
<b>Balance at bank at end :</b>							
Revenue Accounts							
Unpresented Items					receipts	5,083.39	
					payments	- 4,542.38	
						£ 541.01	- 0.00
							Variance
<b>ACCOUNTS FOR PAYMENT</b>							
<u>K Harrod Salary</u>					paid on 31st of each month		-196.30
<u>HMRC NIC</u>					paid quarterly		-49.00
<b>Meeting Sub Total</b>							<b>- 245.30</b>
<b>Receipts &amp; PAYMENTS REPORT TO COUNCIL</b>							
MEETING DATE						<b>22/02/2021</b>	
Prepared By:						<i>K Harrod for South Milton Parish Council</i>	
Date:						17/02/2021	