

SOUTH MILTON PARISH COUNCIL

MONTHLY MEETING OF THE PARISH COUNCIL

Venue:	South Milton Village Hall
Date:	Monday 26 th June 2023
Time:	7.30pm

Councillors, I hereby give you notice that the next **Meeting of the Parish Council** will be held at South Milton Village Hall at the date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 21st June 2023

To: All Members of the Council

cc: District Cllrs Samantha Dennis & Mark Long, County Cllr Rufus Gilbert

BUSINESS TO BE TRANSACTED

1. Welcome & Apologies
 2. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
 - **During the Public Open Forum:** Members of the public should note that the council is only allowed to take decisions on topics that are publicised on the agenda; items not on the agenda can be carried forward for a response at a later date.
 - **After the Public Open Forum:** Members of the public are asked to respect the fact that it is a meeting to conduct council business and participation during the remainder of the meeting is not permitted without the express consent of the Chairman.
- COUNTY COUNCILLORS REPORT:**
DISTRICT COUNCILLORS REPORT:
3. **DECLARATIONS OF INTEREST**
 4. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING (April 2023)**
 5. **CLERKS REPORT & VACANCIES/Co-options:** Monitoring Officer Communications, Incident at Hillingsdown report ref W231637147, Defibrillator Training 11th July 6pm, Diversion Signs update Traffic Management Contractors, Vacancies/Co-option.
 6. **PLANNING, NEIGHBOURHOOD PLAN & ENFORCEMENT –**
 - Neighbourhood Plan Update: The Modification Consultation will run for a 6 week period from Friday 16th June 2023 to midnight on Friday 28th July 2023.
 - Local Planning Updates (if required).
 7. **BUSINESS TO BE DISCUSSED -**
 - To approve .Gov.uk email addresses for all Councillors at a cost of £150 per annum
 - Parish Tree Warden & Feoffees feedback
 - To review the burial ground fees and documentation.
 - Highway junctions, verges and drainage.
 8. **FINANCE & GOVERNANCE Receipts & Payments – Month 3**

Accounts to pay – Clerks Salary including HMRC, Burial Ground Maintenance, Monthly bank charge £8, Hall Hire, Parish Magazine Printing £58.75, .Gov.UK emails Domain £100+VAT (2 years) Hosting package £100,

Governance –
Website Updates – Finance, Councillors, Policies

NEXT MEETINGS - 7.30pm, South Milton Village Hall.

Signed: *Katharine Harrod*
Clerk to South Milton Parish Council