

SOUTH MILTON PARISH COUNCIL

Minutes of Parish Council Meeting;

Date: 26th October 2020		Venue & Time: Virtual Meeting, 19.30hrs
Present: Cllr Anne Berryman Cllr Paul Booker Cllr Marion Brice (in the chair) Cllr Graham Collyer Cllr Graham Jinks Cllr Nick Townsend	In Attendance: Katharine Harrod – Clerk & Minute taker Dist. Cllr Mark Long Parishioners/Guests Present: 2	Apologies: Cllr Tim Lewis Dist. Cllr Judy Pearce County Cllr Rufus Gilbert

REF 2020/21 MINUTES

012 WELCOME & APOLOGIES

013 DECLARATIONS OF INTEREST: A declaration of interest was received by Cllr Booker in respect of planning. The councillor withdrew from these discussions.

014 MINUTES OF PREVIOUS PARISH COUNCIL MEETING:

The minutes of the Parish Council meeting of 28th September 2020 were agreed without alteration and will be signed at the next available opportunity.

Proposed: Cllr Collyer Seconded: Cllr Jinks and agreed unanimously

015 CLERKS REPORT:

- The statement of compliance on the website requires slight alteration due to some of the content not being able to be accessed by some
- “reader” technology.
- The Minute Books Project is coming together, we hope to have quotes available for the November meeting.
- The Planning Tracker is still not working. This has been followed up with Hugo Fox.
- Covid Alert Posters have been received. A copy of this is now on the noticeboard and will be updated as/when the alert level changed.

016 PARISHIONERS OPEN FORUM (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders):

The following update was received from Emma Reece, National Trust Ranger:

- The remaining staff in the Ranger team that are still on furlough leave will be returning to work in November.
- The Trust is still in the restructure phase at the moment, redundancies and changes in staff structure are happening throughout the organisation and most of the changes will be completed by the end of November.
- We are still working to very strict budget constraints and are focusing on essential safety work, visitor management and funded conservation work across the property.
- We have had the South Milton Sands track worked on to reduce potholes, and further work will be carried out after the half terms weeks, thanks as always to R S Plant Hire for their work.
- The outfall pipe that drains the Bird Reserve will continue to be cleared as needed, we are working on a longer-term solution but this will not be progressed until next financial year due to the extensive costs involved.
- The car park and Ranger team worked hard this summer with reduced staff resources to manage the extensive numbers of visitors visiting the beach, in the busiest season we have seen throughout all the South Devon sites we care for. The sites continue to be busy, but the peak numbers have now reduced.
- We look forward to catching up with the Working Group later in the year once our team has fully returned from furlough.

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A query was raised regarding installation of Wi-Fi in the village hall. This has been temporarily put on hold. A link for grants had been forwarded to the village hall committee, they are applying for a grant but have been advised that priority is being given to other areas of the country.

017 POLICE BUSINESS & CONTACTS

We would like to remind residents that there are many ways to contact their local police

- EMERGENCY CALLS 999.
- NON-EMERGENCY TELEPHONE 101
- SIGN UP TO DEVON & CORNWALL ALERT HERE: <https://alerts.dc.police.uk/Join>
- INFORMATION SITE HERE: <https://www.devon-cornwall.police.uk/askned>
- RESEARCH LOCAL CRIME FIGURES HERE: www.police.uk

018 COUNTY COUNCILLORS REPORT:

BROADBAND.

CDS (Connecting Devon & Somerset) are at present completing the tender process for installation of fibre to the premises across all six Lots spanning Devon and Somerset. The outcome will be finalised before Christmas. Lot F which covers South Devon is one of the six lots. I hope to be able to inform you of the outcome in January and soon after, the lead in times for the installation of the infrastructure in your area.

All Lots must be completed contractually by December 2024 and for reasons of procurement confidentiality, I'm unable to supply any further detail at this stage.

Also, you may have been contacted by BT Openreach regarding a 'rural Gigabit Voucher Scheme' as an alternative provider.

This would involve a BT installation target cost figure being achieved by pledging your Gigabit vouchers to BT Openreach.

Once the pledged vouchers total value has reached the BT target figure and you wish to proceed, BT would aim to install the infrastructure within twelve months.

PLEASE report all highways issues ONLINE at:

<https://new.devon.gov.uk/roadsandtransport/report-a-problem/>

If you do not have internet access, please contact the Clerk on 07704 941150

019 DISTRICT COUNCILLORS REPORT:

- a. SHDC are now in charge of distributing the Track & Trace payments of £500, they also have a discretionary fund.
- b. Changes to rubbish collections: There have been some teething problems in the parish with the new system. SHDC are rising to the challenge and all missed collections are being attended to. If you are not sure of your collection day/bin type please see the SHDC website for further information.
- c. New arrangements have been made with RingGo with the excess fee now being removed – meaning that you only pay the charge as shown on the pay machines.
- d. The Covid19 response groups may be asked to swing back into action to assist vulnerable people again as it looks like the situation with the pandemic will worsen over the coming months. Parish Councils would be involved with cluster meetings etc.

It takes two minutes to report a problem, please help keep our community beautiful

<https://apps.southhams.gov.uk/webreportit>

Abandoned Vehicle, Damaged or Full Dog Bin, Damaged/Full Litter Bin, Damaged/Full Recycling Bank, Dead Animal, Dirty Beach, Fly Tipping, Litter/Dog Mess, Planning Breach, Stray Dogs, AND MORE...

020 PLANNING:

SOUTH MILTON PARISH COUNCIL

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- a. **Applications** received by the Parish Council and under discussion and consideration for the last period. Any recommendation by the Parish Council to the Planning Department is noted after the application details. Those without comment remain under discussion.

NOTE: When providing a response to applications, the South Milton Neighbourhood Plan will be referenced.

1. **3196/20/VAR, The Barn, Crosspark.**

Cllr Booker gave an overview of the temporary application before leaving the meeting for the Councillors to come to a decision.

This application is a response to the negative impact of Covid on this business. In normal circumstances it is run very well and there is no reason to anticipate any chance to this with the new proposals. **SMPC Unanimous Approval** subject to this being a temporary agreement, no motorhome bookings to be taken (with the exception of small VW transporters), camping limited to 60 people (couples, no children).

b. **Enforcement issues:** Continue to be dealt with.

Please will all parishioners provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations can be reported to Enforcement via www.southhams.gov.uk/article/3043/Report-a-Planning-Breach

021 BUSINESS TO BE DISCUSSED:

a) Temporary Traffic Restriction:

ROAD TRAFFIC REGULATION ACT 1984

SECTION 14

THE COUNTY OF DEVON (TEMPORARY RESTRICTION) (UPTON CROSS TO HEDDESWELL CROSS, KINGSBRIDGE) (NO. 4) NOTICE 2020

TEMPORARY PROHIBITION OF THROUGH TRAFFIC & PARKING

DEVON COUNTY COUNCIL hereby give **NOTICE** that:

From **MONDAY 30 NOVEMBER 2020**
for a maximum of 5 days

Until **FRIDAY 4 DECEMBER 2020** (both dates inclusive)

No person shall cause or permit any vehicle to proceed or wait on the sections of Affected Roads.

Roads affected -
UPTON CROSS TO HEDDESWELL CROSS, KINGSBRIDGE

The alternative, signed, route for vehicles will be via - HEDDESWELL CROSS, A381, PIERS COTTAGE, HUXTON CROSS, UPTON CROSS

This temporary restriction is considered necessary to enable -
DEVON HIGHWAYS - PATCHING

For additional information contact:
SKANSKA
Telephone: **03301052660**

Dated: MONDAY 30 NOVEMBER 2020

- b) Stream & Road Drains, Inspection & Maintenance: Stream Cleared, removed at least ten barrows of dirt from the road that would otherwise have ended up in the drains. Many thanks to Garth Gregory, Jane and Mick Howey, Geoff Ladd, John Richardson and Gill Townsend who helped Cllrs Collyer and Townsend with the work.

- c) The flood plan is being updated, there's not much to change, mainly contact details, full information will be uploaded to the website in due course.
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022 FINANCE & GOVERNANCE:

- a. The accounts for 2020/21 month 7 were received, shown as year to date **Appendix A**. A mandate sheet and transaction record will be signed in respect of the payments at our next actual meeting:

Accounts to pay – Clerks Salary £245.30, RBL Remembrance Wreath £18.50, Fear of Mice Website Work £250. The payments were proposed by Cllr Berryman and seconded by Cllr Townsend and approved unanimously.

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Governance:

- a) Bank Signatories & Internet Access: A proposal was made for the signatories to be updated and for internet access to be approved. Proposed Cllr Booker, seconded Cllr Townsend approved unanimously.
- b) Annual Audits: It is recommended that the Internal Audits are undertaken by a CiLCA qualified professional to ensure that South Milton Parish Council operates according to the local policies and procedures as well as Government legislation applicable to local councils. The Councillors want to express their sincere thanks and gratitude to Mr Dennis who has audited the council accounts in recent years. Proposed Cllr Booker, seconded Cllr Brice, approved unanimously.

MEETING ENDS **20.03** Hrs

DATES FOR THE DIARY: 23rd Nov, 25th January 2021, **ZOOM, 19.30 hrs.**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please could these be submitted to Mrs Katharine Harrod by the 3rd Monday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to Mrs Katharine Harrod for distribution) together with their apologies.

Distribution List

Cllrs Berryman, Booker, Brice, Collyer, Jinks, Lewis, Townsend

For Information: e-circulation to: County Cllr R Gilbert, Dist. Cllr Mark Long, Dist. Cllr Judy Pearce, South Milton Parish Council Notice Board, National Trust.

APPENDIX A: South Milton Parish Council Finance: Month 7

Category	Descriptor	Date	Month No. of Report to Council	ban ked	Paid In	Paid Out	Cash Book Balance
Cash Book Balance b/f from last financial year							16,224.65
Payment	September Clerks Salary	30/09/2020	6	NO		- 196.30	16,034.58
Payment	September HMRC	30/09/2020	7	NO		- 49.00	15,985.58
Receipt	Gross Interest to 3rd September 2020	04/09/2020	7	Y		0.24	15,985.82
Payment	October Clerks Salary	30/10/2020	7	NO		- 196.30	15,789.52
Payment	October HMRC	30/10/2020	7	NO		- 49.00	15,740.52
Receipt	SHDC Precept Second Tranche	17/09/2020	7	Y	2,216.50		17,957.02
TOTALS YTD Financial year 2020/21					£ 5,083.15	-£ 3,350.78	£ 17,957.02
RECONCILIATION CASH BOOK TO BANK							£
Cash book balance b/d					FY 2020/21 month	7	£ 17,957.02
Balance at bank at end :							
Revenue Accounts							
Unpresented Items					receipts	5,083.15	
					payments	- 3,350.78	
						£ 1,732.37	- 0.00
							Variance
ACCOUNTS FOR PAYMENT							
<u>K Harrod Salary</u>					paid by direct transfer on 31st of each month		245.30
<u>HMRC NIC</u>					paid quarterly		inc in above
Fear of Mice - Website							250.00
Royal British Legion - Wreath							18.50
Meeting Sub Total							268.50
Receipts & PAYMENTS REPORT TO COUNCIL							
MEETING DATE					26/10/2020		
Prepared By:					K Harrod for South Milton Parish Council		
Date:					26/10/2020		